



GREAT ELM VILLAGE HALL MANAGEMENT COMMITTEE AGM

THURSDAY 7 MAY 2026 – THE VILLAGE HALL 6PM

Notice is hereby given that the AGM of GREAT ELM VILLAGE HALL MANAGEMENT COMMITTEE (1075624) will be held at Great Elm Village Hall at 6pm on Thursday 7 May 2026 to consider, discuss and if thought fit, pass, the following resolutions or transact the following business: All inhabitants of the Parish of Great Elm aged 18 or older are entitled to attend the AGM and vote on all proposed resolutions. Resolutions will be approved by a majority vote of eligible attendees. A copy of the Charity's constitutional documents will be available at the meeting for inspection. Anyone who is entitled to vote and wishes to raise a matter of relevance to the Great Elm Village Hall is requested to contact the Chairman by [email](#) on or before Friday 1 May 2026. Such matters will be addressed under Item 7. The Meeting's agenda of matters to be addressed is set out below. The meeting will be chaired by Ricardo Rosa.

AGENDA

- 1. Resolution to acknowledge and ratify the appointment and election of the current members of the Committee.**

Whereas:

- A. The village hall is operated and managed by a committee of volunteer trustees called the Great Elm Village Hall Management Committee (the "Committee").



- B. The Committee is required to manage the hall in accordance with the terms of a lease dated 15 April 1999 (the "1999 Lease") granted by the Great Elm Parochial Church Council.
- C. The schedule to the 1999 Lease requires the Committee to convene a general meeting of the inhabitants of the parish annually.
- D. At each annual general meeting, the Committee is meant to hold an election to give the inhabitants of the parish a voice in electing the members of the Committee who will serve for the ensuing year.
- E. The Committee has not had a full complement of volunteer members since the activities held at the village hall were significantly curtailed by the pandemic. The hall has continued to operate with the dedication of a small number of committed volunteers, but for several years sometimes without formal committee meetings, minutes, or an annual general meeting.

RESOLVED that:

- (a) The members of the Committee serving in the current year (ending in May 2026) are hereby confirmed and their appointment or election hereby ratified:
 - a. Gemma Brooking
 - b. Judy Duffus
 - c. James Duffus
 - d. Ricardo Rosa (Chairman)
 - e. Anand Seegobin
 - f. Emma Toulson-Clark (Treasurer)
- (b) The members of the Committee currently serving and the members of the Committee serving at any time prior to the date of this resolution and after the date of the last duly convened annual general meeting, including anyone:
 - (i) acting or continuing to act as a de facto committee member,



- (ii) co-opted into acting as a committee member,
- (iii) filling a vacancy on the committee, or
- (iv) otherwise serving as a committee member, shall have the benefit of the protections otherwise afforded to Committee members, including the benefit of any insurance in place at the relevant time and the right to be indemnified out of the assets of the charity as set out in the 1999 Lease, and, notwithstanding any defect in their election or appointment or qualification, all decisions and actions taken by them in good faith over the relevant period are hereby ratified and approved.

2. **Chairman's Report on the Committee's activities in 2025 and 2026 to date.**

3. **Review and approval of the Committee's accounts for the financial years ended 31 March 2025 and 31 March 2026**

Resolution to dispense with the 2009 Great Elm Village Hall Constitution:
Whereas:

- A. The schedule to the 1999 Lease sets out, among other things, the objects of the trust, the powers of the Committee, and provisions regulating its governance.
- B. In 2009, the then elected members of the Committee adopted, or intended to adopt, a modified version of the Schedule to the 1999 Lease, (the "2009 Working Constitution") but there is no record of the necessary formalities being followed to create a legally binding amendment, giving rise to uncertainty as to whether today's Committee can conduct its affairs in accordance with the 2009 Working Constitution or whether it must adhere to the terms of the schedule to the 1999 Lease

**RESOLVED that:**

- (a) The Committee shall hold the land and building demised under the 1999 Lease in a manner and upon the trusts and subject to the powers and provisions set out in the schedule to the 1999 Lease;
- (b) The amendments made, or purported to be made, to the schedule to the 1999 Lease by the 2009 Working Constitution are declared to be of no force or effect from and after the date of this resolution;
- (c) To the extent there is any discrepancy between the terms of the schedule to the 1999 Lease and the 2009 Working Constitution and to the extent that such discrepancy is or may be material to any decision taken by the Committee at any time after 18 May 2009 and prior to the date of this resolution, such decisions are hereby ratified and affirmed.

5. Election of Members of the Committee for the annual period May 2026 to May 2027.

Apart from Gemma Brooking who has been appointed a member by the Parochial Church Council under paragraph 7 of the Schedule to the 1999 Lease, all five current members of the Committee have agreed to stand for re-election by majority vote at the AGM.

The current committee members are:

- a. Judy Duffus
- b. James Duffus
- c. Ricardo Rosa (Chairman)
- d. Anand Seegobin
- e. Emma Toulson-Clark (Treasurer)



6. Provisional date for next Annual General Meeting (to be confirmed by public notice not less than 14 days prior to the meeting).

7. Any Other Business

Signed by the Chairman on behalf of the Committee

Ricardo Rosa

Date 18 April 2026