


# GREAT ELM PARISH MEETING MINUTES

Date: MONDAY 21<sup>ST</sup> AUGUST 2023 AT 6.30PM

LOCATION: GREAT ELM VILLAGE HALL

**ATTENDING** CHAIRMAN - Anand Seegobin      ACTING/INTERIM ADMIN - Gemma Brooking

- |                                                                 |                                                               |                                                           |
|-----------------------------------------------------------------|---------------------------------------------------------------|-----------------------------------------------------------|
| <input checked="" type="checkbox"/> Miles & Emma Toulson-Clarke | <input checked="" type="checkbox"/> Edmund Thompson           | <input checked="" type="checkbox"/> Gwyneth Evans         |
| <input checked="" type="checkbox"/> Jim & Judy Duffus           | <input checked="" type="checkbox"/> Richard Swann & Katy Duke | <input checked="" type="checkbox"/> Ian Fellows           |
| <input checked="" type="checkbox"/> Stephen Bradshaw            | <input checked="" type="checkbox"/> Jean Hirst                | <input checked="" type="checkbox"/> Ruth Lindars          |
| <input checked="" type="checkbox"/> Roger & Judith Smart        | <input checked="" type="checkbox"/> Jackie Joyce              | <input checked="" type="checkbox"/> Jonathan Brooking     |
| <input checked="" type="checkbox"/> Richard King                | <input checked="" type="checkbox"/> Suzanne & Kenneth McKee   | <input checked="" type="checkbox"/> Susannah McKinlay-Fox |



#	REMARKS	ACTION												
1.	<p><b>INTRODUCTIONS</b></p> <ul style="list-style-type: none"> <li>The Chairman thanked the members for attending and noted that there hadn't been 20+ members attending a village meeting for a long time. He noted that members ideas and suggestions for improvements to the village were more likely to occur with such excellent attendance.</li> </ul>													
2.	<p><b>MINUTES/RODS READ &amp; AGREED</b></p> <ul style="list-style-type: none"> <li>Available on Village website- <a href="http://greatelm.org/news/">http://greatelm.org/news/</a>. It was agreed that they accurately reflected the meeting and are therefore approved.</li> <li>However, an amendment is required for title to be change to Final Minutes of Parish Council not Parish Meeting – Jim Duffus to amend</li> <li>New tab on village website to read Parish Meeting Info – Jim Duffus to implement</li> </ul>	 <p>Jim Duffus Jim Duffus</p>												
3.	<p><b>PARISH MEETING</b></p> <ul style="list-style-type: none"> <li>There will be two meetings annually.</li> <li>Chairman is Anand Seegobin as voted at final Parish Council meeting, 8/4/22</li> <li>Great Elm Parish Meeting Planning Subcommittee Chair – Richard Swann</li> <li>The chairman proposed that Gemma Brooking will provide administration for the meetings this was seconded by Katy Duke.</li> </ul>													
4.	<p><b>TREASURER'S REPORT/FINANCIAL UPDATE</b></p> <ul style="list-style-type: none"> <li>Funds available – £12,010.25</li> <li>Funds Paid out <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Cheque #334</td> <td style="width: 30%;">£102.59</td> <td style="width: 40%;">Web Hosting</td> </tr> <tr> <td>Cheque #333</td> <td>£108.38</td> <td>Mowing</td> </tr> <tr> <td>Cheque #332</td> <td>£286.26</td> <td>6 months of Insurance</td> </tr> <tr> <td>Cheque #335</td> <td>£412.00</td> <td>Council Liability Insurance for two years</td> </tr> </table> </li> <li>Change of name on Account held at Santander currently Great Elm Parish Council to Great Elm Parish Meeting. This will be amended by The Chairman and the Administrator in due course. The current signatories have signed the relevant paperwork to transfer and update account details. <i>Update – Signed Paperwork now with Santander</i></li> <li>The meeting voted with a majority for online banking.</li> <li>Change of signatories to The Chairman &amp; the Administrator. Miles suggested that a resolution was found to have three signatories for the parish meeting bank account. Emma Toulson-Clarke as Treasurer to the PCC was proposed as the third signatory by Johnny Brooking and seconded by Miles Toulson-Clarke.</li> </ul>	Cheque #334	£102.59	Web Hosting	Cheque #333	£108.38	Mowing	Cheque #332	£286.26	6 months of Insurance	Cheque #335	£412.00	Council Liability Insurance for two years	<p>A.S &amp; G.B to implement</p> <p>Emma now has the relevant forms enabling her to be added as an additional signatory</p>
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<p>6iii</p>	<p><b>AOB-Defib</b></p> <ul style="list-style-type: none"> <li>The chairman proposed the purchase of a Defibrillator for the village at a cost of approx. £800+VAT and installation costs. A position outside the village hall was deemed the most suitable.</li> <li>Mells have two one at the cricket ground and one in a defunct phone box. The make is Defib Safe.</li> <li>Members unanimously agreed - purchase will go ahead.</li> </ul>	 <p><i>Defib in Mells Post Box</i></p>	<p><b>G.B to research suitable unit and possible grant.</b></p>
<p>6iv</p>	<p><b>AOB-Litter</b></p> <ul style="list-style-type: none"> <li>Litter around the footpaths needs to be addressed. The bins were removed by the pond to stop the pile up of excess rubbish when the council failed to empty the bins. The members proposed a village clear up with BBQ afterwards. The suggestion is that March is a good time when stinging nettles &amp; vegetation are not too big and therefore litter is easier to see rubbish. Date TBC</li> <li>Litter Signage - New signs were proposed by the chairman. GB will upload suggestions to the WhatsApp group for approval from the members. A suggestion of wooden signs was also proposed. The Chairman's daughter-in-law to also supply designs and quote.</li> </ul> 		<p><b>GB to design and supply quotes</b></p> <p><b>Any ideas gratefully received</b></p>
<p>6v</p>	<p><b>AOB-Valley Trees – Update from Richard King – Hanson Liasion</b></p> <ul style="list-style-type: none"> <li>Hanson will continue the Ash Die Back felling from September. There are another 300 trees to be felled. Although there should be no disruption to footpaths the tree felling company will close paths if/when deemed necessary.</li> <li>A suggestion from Hanson for village members to pot up local self-seeded sapling or acorns for growing on. Hanson will then collect the pots to grow on. There are many oak saplings adjacent to the oak on Elm Lane east from the duck pond. What3words <a href="https://w3w.co/ombudsman.toads.foreheads">https://w3w.co/ombudsman.toads.foreheads</a></li> <li>The Sweet chestnut multi stem trees in Old Down wood will also be trimmed.</li> </ul>		
<p>6vi</p>	<p><b>AOB-Footpath accessibility</b></p> <ul style="list-style-type: none"> <li>Members suggested that a gentle reminder was sent to those properties adjacent to the footpath reminding them to keep their boundaries to the footpath clear of foliage and fallen trees. If there is a requirement to assist with this clearing work a working party could be assembled.</li> <li>Letter to Mells Park Estate Manager to ask that the riverbanks be kept clear to stop the footpath flooding. <i>Update – The chairman met with Oliver the estate manager to show him trees and Chap in Tent. We await the outcome. A follow up email has been sent.</i></li> <li>If the members take photos of fallen trees blocking footpaths and send to Richard King he will then liaise with Hansons.</li> </ul>		<p><b>GB to pen letters</b></p>
<p>6vii</p>	<p><b>AOB-Chap in Tent</b></p> <ul style="list-style-type: none"> <li>The members are concerned that the chap in the tent is not healthy with faeces and rubbish. He is alarming the local community, walkers and especially children with his very loud &amp; very obscene outbursts. It is very frightening.</li> <li>He is currently living on Mells Park Estate land, therefore a letter to the estate to request that he is moved on away from the public footpaths would seem timely. <i>See above update</i></li> <li>It was deemed that he is disturbing the bats in the bat boxes and the healthy population of water voles.</li> </ul>		<p><b>GB to send letter to council/ police &amp; to Mells Park Estate</b></p>

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6viii	<b>AOB – Party/BBQ</b> <ul style="list-style-type: none"><li>◆ Event in the field at the Old Posthouse Date TBC September Friday 22<sup>nd</sup> Or Friday 29<sup>th</sup>2023. Please vote using the Poll on WhatsApp Group.</li></ul>	<b>GB to send WhatsApp Poll</b>
7	<ul style="list-style-type: none"><li>◆ Thank you from Miles to The Chairman for taking on the role.</li><li>◆ Next meeting TBC – Meeting finished at 8.05pm</li></ul>	<b>Date un-decided</b>