

# GREAT ELM PARISH MEETING AGENDA


Location: **Great Elm Village Hall**

Date: **Monday 21<sup>st</sup> August 2023**

Time: **7 PM**

- ◆ Great Elm Parish Meeting Notice is hereby given of the parish annual meeting to be held at the Village Hall, Great Elm on Monday 21<sup>st</sup> August at 7pm
- ◆ Any elector wishing the Parish meeting to discuss any item affecting the parish should contact the Chairman – Anand, at least 24 hours before the meeting.
- ◆ Anyone wishing to address the meeting on any item on the agenda should give similar notice to the Chairman before the meeting.

## AGENDA DETAILS

#	ITEM	
1.	<b>INTRODUCTIONS</b> <ul style="list-style-type: none"><li>i. Welcome from Chairman</li><li>ii. Attendance - sign in</li></ul>	A Seegobin
2.	<b>MINUTES/RODS READ &amp; AGREED</b> <ul style="list-style-type: none"><li>i. Available on Village website- <a href="http://greatelm.org/news/">http://greatelm.org/news/</a></li><li>ii. Amendment required for title to be change to Final Minutes of Parish Council not Parish Meeting?</li></ul>	
3.	<b>PARISH MEETING</b> – 2 meeting annually between 1 <sup>st</sup> March & 1 <sup>st</sup> June after 6pm <ul style="list-style-type: none"><li>i. Chairman – Anand Seegobin</li><li>ii. Great Elm Parish Meeting Planning Subcommittee Chair – Richard Swann</li><li>iii. Admin – TBC – Clerk – Gemma Brooking?</li><li>iv. Additional Meeting Members – TBC if required</li></ul>	A Seegobin
4.	<b>TREASURER'S REPORT/FINANCIAL UPDATE</b> <ul style="list-style-type: none"><li>i. Funds available – £12,010.25</li><li>ii. Change of name on Account held at Santander currently Great Elm Parish Council to Great Elm Parish Meeting</li><li>III. Change of signatories - Annand &amp; Gemma??</li></ul>	A Seegobin
5.	<b>VILLAGE HALL UPDATE</b> <ul style="list-style-type: none"><li>i. Village Hall Repairs</li><li>ii. Builder Report</li><li>iii. Insurance update (Premium - £286.26</li></ul>	A Seegobin
6.	<b>AOB</b> <ul style="list-style-type: none"><li>i. Speed Signs</li><li>ii. Defib</li><li>iii. Litter - Rubbish Signs</li><li>iv. Website update to Parish Meeting</li><li>v. Valley Trees update from Richard</li><li>vi. Next meeting TBC</li></ul>	<b>Richard</b> <b>TBC</b>