

Great Elm Parish Council
Minutes of the parish council quarterly meeting
held at the Church, Great Elm on
Thursday 30th May at 7.30pm

DRAFT

Present: Edmund Thompson, Jim Duffus, Gerry Peachey

1. Apologies

Kevin Whitmarsh.

2. Public participation

Colin Jacobs, parishioner.

3. Declarations of Interest

ET noted that the planning decisions to report related to his property.

4. Minutes of previous meeting

Agreed.

5. Actions from the previous meeting

JD reported posts around green south of church repaired and rectified.

6. Actions from May 2019 election

- a. Declaration of Acceptance of Office signed and witnessed
- b. ET proposed by JD and seconded by GP to be Chair for 2019/2020. In the absence of anyone else agreeing to be proposed (KW having made his wishes known prior to the meeting), ET accepted by default.
- c. Chair Acceptance of Office form signed
- d. JD proposed by ET and seconded by GP to be Vice Chair for 2019/2020. In the absence of anyone else agreeing to be proposed (KW having made his wishes known prior to the meeting), JD accepted by default.
- e. Vice Chair Acceptance of Office form signed

7. Planning matters

- a. Planning applications
 - 2019/0943/LBC | Proposed re-instatement of external wall on north elevation, replacement of windows and internal alterations to re-instate kitchen/sitting room dividing wall and existing sitting room fireplace surround. – GEPC supported
- b. Mendip decisions to report
 - 2019/0383/HSE | Extensions and alterations to existing bungalow. Approval with conditions
 - 2019/0264/CLP | Application for a proposed lawful development certificate for a porch and loft conversion. Development Lawful
 - 2019/0126/HSE | Single storey side and rear extension and alterations. Approval with conditions

8. Highways/footpaths

Nothing.

9. Financial report and matters

- a. Accounts – awaiting perusal by KW
- b. Receipts – Bills relating post repairs and Joy Books' assistance with paperwork agreed.
- c. Approval and signing of Certificate of Exemption AGAR 2018/19 Part 2
- d. Approval of Section 1 Annual Governance Statement 2018/2019
- e. Approval of Section 2 Accounting Statements for 2018/2019
- f. Requirement for signatories on bank account to be updated noted
- g. ET noted insurance renewal was due and that he'd pay direct in light of the time it took to change account signatories last time this had been necessary.

10. Correspondence

Nothing.

11. Clerk's matters

ET noted that the problem of having no clerk is ongoing and that without the kindly help of Joy Book even after her resignation the PC would not know about necessary administrative or other matters and requirements.

12. Rubbish around bridge/Duck Pond

Deferred to subsequent AGM as parishioner had said she would attend this to discuss.

13. Items for Report

CJ kindly agreed to be co-opted as GEPC member.

14. Items for next agenda / Items for Report

- a. Future of GEPC, given continuing absence of clerk and lack of interest from potential applicants.
- b. Speeding through village.
- c. Funds for Village Hall refurbishment deficit.

15. Date of next Meeting – Last Friday of September, 27th, 7.30pm, Village Hall.